

Hullavington Neighbourhood Planning Steering Group Meeting No. 3 (24th November 2025)

Steering Group attendees:

- Cllr Simon Durrant (SD) - (Chair)
- Cllr Sarah Tompkins (ST) - (Vice Chair)
- Jan Lloyd (JL) - Secretary
- PJ Wallace (PJW)
- Gemma Gould (GG)
- Pete White (PW)
- Linda Anderson (LA)
- Tracey Tillotson (TT)
- Andy Battersby (AB)
- Mark Cantwell (MC)
- Andy Ford (AF)
- Clive Chambers (CC)
- Debbie Roberts (DR)
- Rob Baker (RB)

Steering Group Apologies:

- Jon Druitt (JD)
- Mandy House (MH)

Location:



St Mary Magdalene
Church, Hullavington

Time:

19.30 – 21.00pm

Minutes:

by Jan Lloyd

NOTICE OF MEETING

Public Notice of the meeting is given in accordance with the Terms of Reference of the Steering Group, as a sub-committee of Hullavington Parish Council.

AGENDA: HULLAVINGTON NEIGHBOURHOOD PLANNING STEERING GROUP

1. Administration and Governance:

- 1.1. Welcome and attendance (SD)
- 1.2. Apologies for absence (JL)
- 1.3. Declarations of Interest (JL)
- 1.4. Approval of previous minutes (meeting 1.10.2025) (JL)

2. Project Progress (updates from workstream owners):

- 2.1. Project status against timeline (ST)
- 2.2. Specialist work group updates / reports:
 - 2.2.1. Land Assessment (AB, AF, JD)
 - 2.2.2. Environmental / Biodiversity (DR)
 - 2.2.3. Commercial / Economic Development (CC, GG)
 - 2.2.4. Landowner & Developer liaison (SD, ST)
 - 2.2.5. Planning liaison & Engagement (PW)
 - 2.2.6. Housing Needs (LA)

3. Community Engagement and Consultation:

- 3.1. Consultation Strategy, including upcoming events, public meetings, surveys, etc (ST, TT)
- 3.2. Review of recent engagement, including community meetings (30th August & 3rd October 2025) (JL, RB, JD)
- 3.3. Stakeholder engagement & consultation, including Young Ambassadors (PJW, MC)
- 3.4. Keeping the community informed (Website, Hullavington News, etc) (PJW, MC)

4. Finance and Reporting to Parish Council:

- 4.1. Budget requirements & submissions to PC (SD)
- 4.2. Parish Council Reports (JL)
- 4.3. Approvals (if any)? (SD)

5. Next Steps and Closure:

- 5.1. Agree key actions and owners arising from meeting (JL)
- 5.2. Date, Time and Location of next Steering Group meeting – January 2026 (TBC) (JL)
- 5.3. Any other business – opportunity to raise non-urgent issues not covered (all)
- 5.4. Close of meeting (SD)

