

# HULLAVINGTON PARISH COUNCIL

**NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.**

Dear Councillors,

You are hereby summoned to an Ordinary Meeting of the **Hullavington Parish Council**, which will be held **on Wednesday 8<sup>th</sup> October 2025 at 7:30 pm in the Hullavington Village Hall.**

Yours sincerely,

*Dannielle Hemmings*

Dannielle Hemmings  
Parish Clerk, 2<sup>nd</sup> October 2025

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**Public Question Time** – an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes)

## **AGENDA – Ordinary Meeting**

- 1. Apologies for absence. To receive and approve apologies for absence**
  - a. Apologies from Cllr Mary Cundick
- 2. Declaration(s) of Interest - In accordance with the Parish Councils Model Code of Conduct Order 2001 and revised Wiltshire Council Model Code of Conduct July 2012 and reviewed 2023.**

To receive any declarations of interest from councillors on items on the agenda.
- 3. Minutes of the Ordinary Meeting** – To receive and agree as a true record the Minutes of the Ordinary Meeting held on Monday 8<sup>th</sup> September 2025.
- 4. Chair/Clerks Report**

To note **items received for circulation** and/or future discussion and items to be updated from last meeting. To note **maintenance** activities this month.

  - a. To note this month's maintenance activities
  - b. To note communication from the council to the community
  - c. To note communication from parishioners
  - d. To receive feedback from the Parish Forum
- 5. Planning Applications** – To note observations on applications received and to record comments on applications currently circulated or received after publication of agenda. All applications must conform to the Neighbourhood Plan.
  - a. PL/2024/11333 – Hullavington Arms – Change of use of former public house to residential use with associated amenity space and car parking.
    - i Target finish date October
  - b. PL/2025/03530 – Kingway Nurseries – Full planning application for the demolition of the remaining horticultural nurseries and erection of employment facilities comprising office and

product development premises (Class E) and warehouse and light industrial facilities (Class B2 and B8). Ancillary uses include a mobility hub, café, and accommodation, together with landscaping, drainage, and other associated works.

i. No change

- c. PL/2025/07200 - Land at The Street, Hullavington - Discharge of condition 7 (Details of the estate roads, footways, footpaths, verges, junctions, street lighting, sewers, drains, retaining walls, service routes, surface water outfall, vehicle overhang margins, embankments, visibility splays, accesses, carriageway gradients, drive gradients, car parking and street furniture) relating to application 20/10972/OUT.

## **6. Finance and Administration**

- a. Slide introduction to principals of precept budgeting (Justin Robinson – Locum Clerk)
- b. To introduce the budget process (Cllr J Atkey)
- c. To approve the schedule of receipts and invoices for payment
- d. To review and note the budget monitoring report for September
- e. To review and approve the social media policy
- f. To receive update on the Church wall quotations
- g. To receive update on pack for village green improvement via Area Board contribution
- h. To approve the circulated updated financial regulations from previous meeting
- i. To resolve to contribute to costs of highway camera for By Brook parishes

## **7. External Audit**

- a. To note external auditors report and actions taken

## **8. Parish Assets and Amenities**

- a. To discuss update on the removal of the dilapidated bench on village green
- b. To consider proposal of new bench for village green (Cllr M Cundick)
- c. To discuss signage issues (Cllr D Lawley)
- d. To discuss proposal from Hullavington Community Benefits society regarding the shop/post office as an asset of community value

## **9. Projects & Working Groups**

- a. To receive update from the mobile telephone working group
- b. To receive update of the Neighbourhood Development process
- c. To discuss the position of the website supplier
- d. To receive update on the Lime Down Solar project

## **10. Highways and footpaths**

- a. To confirm change of responsibilities
- b. Confirmation of submission to LHFID on traffic calming plan
- c. To discuss the quote regarding the potential pavement works by the school gate

## **11. In Confidence:** Council to resolve to exclude the press and public from the remainder of the meeting owing to the confidential nature of the business to be transacted (staffing matters).

- a. Handover status: To receive a report on the handover from previous clerk

## **12. Date of Next Meeting**

Ordinary Meeting of the Parish Meeting Wednesday 12<sup>th</sup> November 2025 at 7.30pm to be held in Hullavington Village Hall.

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