

HULLAVINGTON PARISH COUNCIL

NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

Dear Councillors,

You are hereby summoned to an Ordinary Meeting of the **Hullavington Parish Council**, which will be held **on Wednesday 12th November 2025 at 7:30 pm in the Hullavington Village Hall.**

Yours sincerely,

Dannielle Hemmings

Dannielle Hemmings
Parish Clerk, 6th November 2025

Public Question Time – an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes)

AGENDA – Ordinary Meeting

- 1. Apologies for absence. To receive and approve apologies for absence**
 - a. None
- 2. Declaration(s) of Interest - In accordance with the Parish Councils Model Code of Conduct Order 2001 and revised Wiltshire Council Model Code of Conduct July 2012 and reviewed 2023.**

To receive any declarations of interest from councillors on items on the agenda.
- 3. Minutes of the Ordinary Meeting** – To receive and agree as a true record the Minutes of the Ordinary Meeting held on Wednesday 8th October 2025.
- 4. Chair/Clerks Report**

To note **items received for circulation** and/or future discussion and items to be updated from last meeting. To note **maintenance** activities this month.

 - a. To note this month's maintenance activities
 - b. To note communication from the council to the community
 - c. To note communication from parishioners
- 5. Planning Applications** – To note observations on applications received and to record comments on applications currently circulated or received after publication of agenda. All applications must conform to the Neighbourhood Plan. *No updates*
 - a. PL/2024/11333 – Hullavington Arms – Change of use of former public house to residential use with associated amenity space and car parking.
 - i Target finish date October

Update received to confirm issues resolved and expected completion now the end of November

- b. PL/2025/03530 – Kingway Nurseries – Full planning application for the demolition of the remaining horticultural nurseries and erection of employment facilities comprising office and product development premises (Class E) and warehouse and light industrial facilities (Class B2 and B8). Ancillary uses include a mobility hub, café, and accommodation, together with landscaping, drainage, and other associated works.
 - i. No change
- c. PL/2025/07200 - Land at The Street, Hullavington - Discharge of condition 7 (Details of the estate roads, footways, footpaths, verges, junctions, street lighting, sewers, drains, retaining walls, service routes, surface water outfall, vehicle overhang margins, embankments, visibility splays, accesses, carriageway gradients, drive gradients, car parking and street furniture) relating to application 20/10972/OUT.

6. Finance and Administration

- a. To approve the schedule of receipts and invoices for payment
- b. To approve purchase of the village Christmas tree
- c. To review and note the budget monitoring report for October
- d. To consider the request to allocate a budget for the Neighbourhood Development Plan
- e. To receive the update on the Church wall quotations (Cllr R Anderson)
- f. To consider Councillors' budget proposals (Cllr J Atkey)
- g. To approve the proposed IT Policy (Cllr D Lawley)
- h. To approve the proposed Retention policy (Cllr D Lawley)
- i. To receive update from the staffing committee on HR policies (Cllr S Samra)

7. Parish Assets and Amenities

- a. To discuss matters relating to village green improvements
 - i. To receive update from Area Board meeting regarding village green improvement contribution (Cllr D Lawley)
 - ii. To receive update on the removal of the dilapidated bench on village green (Cllr R Anderson/Cllr A Slater)
 - iii. To consider the quotation for the purchase of a new bench proposed for the village green (Cllr M Cundick)
- b. To consider the suggestion from Hullavington Community Benefit Society regarding the shop/post office as a possible asset of community value
- c. To consider ideas for use of the benefit funds from the HOPS
- d. To consider the issues raised regarding the village defibrillators

8. Projects & Working Groups

- a. To receive update from the mobile telephony working group (Cllr S Price Tompkins)
- b. To receive update of the Neighbourhood Development process (Cllr S Durrant)
- c. To receive update from the Community Benefits Society
- d. To receive update on the website supplier/quotes obtained and agree a decision (Cllr D Lawley)

9. Highways and footpaths

- a. To receive update on LHFIG (Cllr J Atkey)

10. Unitary Councillor Update (Cllr J Atkey)

11. Date of Next Meeting

Ordinary Meeting of the Parish Meeting Wednesday 10th December 2025 at 7.30pm to be held in Hullavington Village Hall.
